



SANLANDO CHRISTIAN SCHOOL

www.sanlandochristianschool.org



SCS Summer Camp Handbook

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Welcome to SCS Summer Camp!

We're happy that you have entrusted us with the care of your children. SCS Summer Camp is sponsored by Sanlando Christian School. It has been planned to nurture the spiritual, physical and social/emotional growth of children in preschool and elementary school. Our goal is for children to be excited about Jesus, and to learn to love and care for others.

Each week of summer camp is filled with a variety of activities:

- Learning about God, Jesus and the Bible
- Exploring the world around us
- Nurturing creativity and problem-solving through art, science, music, and other activities
- Games and physical activities, including a water day on Friday

Sanlando Christian School

Sanlando Christian School is a private weekday learning center for children in preschool and kindergarten. We are an outreach ministry of Sanlando United Methodist Church. SCS is licensed by the Florida Department of Children and Families and accredited by the United Methodist Association of Preschools. Sanlando Christian School and SCS Summer Camp admit students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to the students of the school or camp. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admission, scholarship or any other school-administered programs.

Registration and Admission Requirements

Children ages 2 through rising 5th graders may enroll in SCS Summer Camp. Campers' ages/grades as of September 1, 2015 will be used to determine class placement. In addition to the summer camp registration form, each child will need the following: SCS Release Form, SCS Medical Consent Form, Florida Health Exam Form and Florida Immunization Record. The SCS forms are available in the office or on our website (go to "About Sanlando Christian School" and click on "Enrollment Forms"). Health forms must be submitted for each child prior to the start of camp; they must be signed by a physician licensed in the state of Florida and have an expiration date if the immunizations are not complete. The forms are available in your doctor's office. Students who are enrolled for the 2016-17 school year at SCS may use the forms already on file in addition to the Summer Camp registration form.

Payment Information

Camp fees are listed on the registration form and must be paid in advance. We accept cash and checks. Please make checks payable to Sanlando Christian School, with "Summer Camp" in the memo line.

Emergency Closings

In the instance of adverse weather conditions, we follow the lead of the Seminole County Public School system summer programs. If they are closed, then we will close as well. Should the school need to close due to emergency situations such as adverse weather conditions, no refunds will be given.

Arrival and Dismissal

Children must be signed in and out by their parent/guardian upon arrival and dismissal each day. Classroom doors will be open from 8:55-9:05 am for arrival and from 1:50-2:00 pm for dismissal. If your child arrives after the scheduled arrival time, you must stop by the school office before proceeding to the classroom to sign in. If you arrive after the scheduled dismissal time, your child must be picked up in the SCS Office, at which time the parent's signature is required. The fee schedule for late pickups is as follows:

1st time: no charge

2nd -3rd time: \$5

4th time on: \$10

Refrain from any cell phone use during arrival and dismissal. Please do not leave siblings unattended in your vehicle during arrival and dismissal. Do not leave purses or valuables in your vehicle. **DO NOT BRING PETS ON SCHOOL PROPERTY.**

Your child will not be dismissed to anyone that is not on the emergency contact list in his/her file in the office. Emergency contact persons must be prepared to show their driver's license in the school office to ensure identity.

Parent parking is ONLY in the back forest area of the church campus. No parking is allowed in the front or side of the church building or at Crown Oaks. This area is reserved for church members and church visitors who participate in church-related activities. Handicapped parking is available in the front of the church. Do not park in the fire lanes or in the handicapped parking without a valid permit.

Discipline

At SCS, we have developed a Positive Behavior Support System that enables children to learn to make appropriate choices. Our program teaches children to:

- ♣ Be Safe
- ♣ Be Helpful
- ♣ Be Friends

Our Positive Behavior Support System empowers children to learn appropriate social and emotional skills while learning Christian values. We teach these skills in a positive way that helps build a sense of community. We expect children to learn to make appropriate choices with staff and parental guidance. For children who may need additional support or discipline, we provide reasonable, age-appropriate rules with logical consequences to help them learn to be safe, be helpful, or be friends. Our discipline policy takes a positive approach, using problem solving, redirection, and if necessary, a supervised time apart from the situation. We use consistent, clear rules and daily routines. Children are treated with respect and dignity at all times. Children are taught that their choices can be safe, helpful, and friendly. Our discipline policy prohibits children from being subjected to discipline which is severe, humiliating, frightening, or associated with food, rest, or toileting. At no time will corporal punishment be used.

Toilet Training

Due to the differences in staffing and classroom use during the summer, children ages 3 and up must be completely toilet trained. If a child has two accidents in the same day, the parents will be contacted and the child sent home. After two consecutive days with accidents, the child will not be able to attend camp for the remainder of that week. No refunds will be given.

Illness

For the safety and health of all of the children and staff, SCS Summer Camp has a firm policy regarding illness. Any child with a fever, colored discharge from the nose or eyes, vomiting or diarrhea must not attend camp. If a child develops any of these symptoms during the day, they will need to be picked up immediately. Children must be fever free without the use of medication and free of other symptoms for 24 hours before they may return to camp. If your child has a chronic condition that requires medication during camp hours, you will need to have a medical treatment plan signed by the child's physician on file in the school office.

Snack and Lunch

Please send a lunch for your child each day. We will provide a snack and water throughout the day. If your child has a food allergy or other dietary restriction, it should be noted on the registration form as well as the SCS Release Form. Preschool lunches are refrigerated, but microwaves are not available. Elementary students will need to use an ice pack to keep foods cold.

Personal Belongings & Clothing

Please leave toys, trinkets, hand sanitizer and gum at home. Each child should bring a backpack with a complete change of clothes. All clothing (including towels) should be labeled with the child's name. **Sunscreen and bug spray need to be applied at home** – our staff members are not allowed to apply them to your children, and they are not to be kept in the child's backpack.

Clothing should be comfortable for both indoor and outdoor activities. Please send children in clothing that they can get messy! Appropriate shoes for outdoors include sneakers or other closed shoes. Water play shoes may be worn ONLY during your child's designated water play time.

Staying Informed

We communicate via email, phone, our school website, and our school Facebook page. There will also be a "What we did today" note posted outside your child's classroom. On occasion we will post photos on the website or the Facebook page. We will never identify a child by name. The SCS Release Form allows you to choose whether we may use photos of your child.

Contact Us

Our main contact information is on the front of this handbook.

Email: eholloway@sanlandochristianschool.org
Facebook: www.facebook.com/sanlandochristianschool
Website: www.sanlandochristianschool.org
SCS Tax ID#: 59-1716306
DCF Licence #: C18SE0065